

Agenda

Regular Meeting
No. 1

7:30 p.m.
January 8, 2004

Supervisor
John R. Foss

Councilmen

Barbara Spanitz
Warren Handley

Fred Specht.
George Gertz

- I. Call To Order
 - a. 2004 Welcome Statement
 - b. Officials Swearing in Ceremony

- II. Miscellaneous
 - a. Communications
 - i. Request for speed reduction on Eldridge Road from 55 mph to 45 mph from the Planning Board.
 - ii. Request from resident and election inspector, Gail Berger to make all Election District locations at the Community Center rather than having 2 at the Town Hall
 - iii. Association of Towns 2004 Annual Meeting

- III. Committee Reports
 - a. Highway Supt. Pierce
 - b. Councilman Spanitz
 - c. Councilman Specht
 - d. Councilman Gertz
 - e. Councilman Handley
 - f. Supervisor Foss

- IV. Open Board Presentations From the Public

- V. Old Business
 - a. Approval of Minutes of Public Hearing and Regular Board Meeting of 12/11/2003 and Settlement Meeting Minutes of 12/30/03
 - b. Approve extended hours requested by Allied Sportsmen of WNY as published in the Alden Advertiser:

Sunday, April 25, 2004	8:00 am to dusk
Saturday & Sunday, May 22 & 23, 2004	8:00 am to dusk
Sunday, June 20, 2004	8:00 am to dusk
Sunday, July 18, 2004	8:00 am to dusk
Eastern Paralyzed Veteran's Shooting:	
Friday, August 13, 2004	5:00 pm to dusk
Saturday & Sunday, August 14 & 15, 2004	8:00 am to dusk

VI. New Business

a. Appointments

- i. Assessor Chairman – 1 request received , Assessor Clerk – 1 request received
- ii. Assessment Review Board Member – (1 opening) 1 request 5 year term expires 12/31/08.
- iii. Attorney for the Town – 1 request received
- iv. Building Inspector and CEO – 1 request received
- v. Assistant Building Inspector and CEO – 1 request received
- vi. Constable for Town – 1 request received
- vii. Conservation Advisory Board Member (3 openings) 2 year term to expire 12/31/2005 –
- viii. Conservation Advisory Board Chairman –
- ix. Conservation Advisory Board Clerk –
- x. Court Clerk – 1 request received
- xi. Deputy Supervisor – authorize Supervisor to appoint
- xii. Deputy Town Clerk’s –
- xiii. Dog Control Officer –
- xiv. Dog Control Assistant –
- xv. EMW Representative
- xvi. Engineer for Town –
- xvii. Historian for Town
- xviii. Planning Board Member – 2 openings, 1 request received for re-appointment 7 yr term exp.
- xix. Planning Board Chairman – , Planning Board Clerk – 1 request received
- xx. Planning Board Consultant –
- xxi. Registrar of Vital Records
- xxii. Sr. Citizen Rec. Attendant/ Trip Coord. –
- xxiii. Superintendent of Parks and Sanitation –
- xxiv. Superintendent of Highway’s Secretary –
- xxv. Town Prosecutor – 1 requested received
- xxvi. Town Supervisor’s Bookkeeper/Secretary –
- xxvii. Tri Town Recreation Director – 1 request received
- xxviii. ZBA Member –(1 opening) 5 yr term – 1 request received
- xxix. ZBA Chairman – 1 request, ZBA Clerk – 1 request

b. Designation of Depositories – Alden State Bank, J D Powers, CLAS, Fire Service Agency Inc. and Munistat as fiscal advisor, Fleet (Town Clerk), M&T, HSBC(Town Justices)

c. Petty Cash Funds- for Town Clerk’s daily work and tax collection (\$400)

d. Salaries & Benefits – Highway Dept., Sanitation and General Fund full-time employees

e. Pay Scale - Clerks, (CAB, Planning, Zoning) Board Clerks, Regular weekly clerks

f. Resolution on Salaries

1. Supervisor	\$25,297.00
2. Councilman (4)	7,296.00
3. Chairman, Board of Assessors	9,626.00
4. Member, Board of Assessors	8,505.00
5. Town Clerk	34,529.00
6. Highway Superintendent	40,932.00

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| 7. Sanitation Superintendent | 6,005.00 |
| 8. Park Superintendent | 1,577.00 |
| 9. Town Justice | 10,707.00 |
| 10. Building Inspector | 10,643.00 |
| 11. Deputy Building Inspector | \$5,246.00 |
| 12. Senior Citizen Rec. Attendant | \$1,286.00 |
| 13. Town Historian | 1,236.00 |
- g. Rate of Pay for other Employees
1. Assessment Review Board –
 2. Assistant Dog Control Officer – (maintenance employee rate per hour)
 3. Attorney for the Town –
 4. Caretaker/ inside cleaning Community Center –
 5. Constable for the Town
 6. Election Inspectors and School-
 7. Laborer – Assessor’s Office and Town Park –
 8. Town Prosecutor -
 9. Boards - Zoning Board of Appeals, Planning Board, CAB Board
- h. Equipment Purchases – Highway Dept.
- i. Authorize Supervisor to prepay – utilities, postage, tipping fees, thruway tolls, charge cards, insurance, medical, ADP and any other bills that do not exceed \$1000 to avoid late payment charges.
- j. Mileage Allowance –
- k. Official Newspapers for the Town (Elma Review, East Aurora Advertiser, Alden Advertiser).
- l. Authorization for Organizational Dues
- m. Work Committees
1. Affirmative Action – (Barb)
 2. Alternate to North East Board – (John)
 3. Auditing Claims – (George , Warren)
 4. Technology – (Fred)
 5. Disaster/ Traffic & Safety – (George)
 6. Historical Society – (Fred)
 7. HUD – (John)
 8. Insurance – (John)
 9. Liaison to The Planning Board – (Barb)
 10. Liaison to The Conservation Advisory Board – (Warren)
 11. Library - (Barb)
 12. Memorial Day & Veterans Day– (Warren)
 13. Park – (George)
 14. Fire Service Award – (George)
 15. Senior Ride Program – (John)
 16. PACE – (John/Warren)
 17. Youth – (Barb)
 18. Deputy Supervisor – (Fred)
- n. Designation of Polling Places – (1&3 Town Hall, 2,4,5,6 Community Center)
- o. Appt. of Election Custodian –
- p. Accounting Firm Designation –

- q. Accept calendar of dates and times of Town Board Meetings and Work Sessions.
- r. 2004 hourly rate for Town Engineers.
- s. Consolidation of Election Districts for the March 2nd Presidential Primary.
- t. Approve Copier maintenance agreement.
- u. Appoint Youth Court Representative.
- v. Call for a Public Hearing on Water District V.
- w. Phone System.
- x. Authorize Councilman Handley to attend school in Rochester.
- y. Authorize Town Assessors to attend Legislative sessions as seemed necessary.
- z. Call a Public Hearing on the proposed Golf Course.
- aa. Reduce speed limit on Eldridge Road to 45 mph.
- bb. Authorize Code Enforcement To attend seminar.

- VII. Report of Town Officials
 - a. Consulting Engineer
 - b. Building Inspector
 - c. Attorney for the Town
 - d. Assessor's Office
 - e. Planning Board
 - f. Marilla Fire Company
 - g. Historian

- VIII. Open Board Presentations
 - a. From the Town Board
 - b. From the Public

- IX. Presentation of Claims
 - a. General Fund Claims, Vouchers 1-4 \$ 664.06
 - b. Highway Fund Claims, Vouchers 1-11 \$ 2,662.15
 - c. Special Districts
 - 1. Sanitation (SR) Vouchers 1-2 \$ 429.63

- X. Adjournment